

**MINUTES OF THE REGULAR MEETING OF THE TOBACCO PREVENTION
AND CESSATION EXECUTIVE BOARD MEETING
AUGUST 18, 2005**

Dr. Judith A. Monroe, Chairperson, called the regular meeting of the Tobacco Prevention and Cessation Executive Board to order at 1:00pm, in the 2nd Floor Conference Room, ISTA Building, 150 West Market Street.

Dr. Monroe called for introductions of all Executive Board Members. The Board welcomed new members.

Dr. Monroe called for the approval of the minutes from the August 19, 2004 meeting. A motion to approve the minutes was made by Dr. Jay, seconded by Dr. Torabi. Motion approved.

April 2005 Financial Report

Mrs. Bates gave the financial report for the period ending June 30, 2005. Mrs. Bates provided a statement of receipts, disbursements and cash and investment balances. Motion to approve the financial report was made by Dr. Champion, seconded by Mrs. Hart. Motion Approved.

ISDH Update

Dr. Monroe discussed the Governor's INShape Indiana program. Governor Daniels' INShape Indiana program aims to connect Hoosiers to the existing programs, services, and events that are offered by many organizations and agencies in Indiana. To capture the success a Hoosier will experience when they make the commitment to a healthier lifestyle, INShape Indiana allows them to register as a participant in the initiative. The goal is for Indiana to improve the amount and quality of physical activity in which Hoosiers engage, increase the level of fruit and vegetable consumption, decrease the use of tobacco, and lower the average weight of those who have made a commitment.

Dr. Carolyn Waller, director of the Prenatal Substance Use Prevention Program (PSUPP) provided handouts outlining mission and objectives of the program to prevent birth defects, low birth weight, premature births and other problems associated with prenatal substance use.

The PSUPP staff is administered statewide through the efforts of a state director, eighteen local directors, support staff and an evaluation team.

There are a total of 15 PSUPP Clinics, 7 are funded through the Department of Mental Health (DMH), 5 are funded through the Maternal and Child Health (MCH) and 3 are funded through the Indiana Tobacco Prevention and Cessation Agency (ITPC) serving over 3500 women yearly. This ITPC funding is made available through the statewide grant funding cycle.

Erin Brown with the Smokefree Indiana discussed Indiana's Tobacco quit line. 1-800-QUIT-NOW is the toll free number. Indiana's quit line is telephone-based cessation counseling that provides tobacco users with support in quitting. Ms. Brown noted that quit lines proved a common point of access to services, recognizable and available to a very mobile and transient society. Indiana has selected Free & Clear as the vendor. The award letter for the funding from CDC is still pending. Information on the quit line launch will be available in the coming months.

ITPC Update

Karla Sneegas provided an overview through a power point presentation that outlined ITPC activities over the past year, including data illustrating the tobacco use impact on Indiana. This information is compiled in the upcoming Annual Report released on September 1, 2005.

Action Items

Mrs. Sneegas discussed the Indiana Tobacco Use Prevention and Cessation Executive Board budget, presenting a draft proposal.

A motion to include language in the grant application for the Special Opportunity Grants that gives preference to grantees who could provide matching dollars to implement their work plan was made by Dr. Feldman. Seconded by Dr. Jay. Motion approved.

A motion to approve the ITPC Executive Board Budget was made by Dr. Torabi. Seconded by Dr. Jay. Motion approved.

A motion to approve funding for the Indiana State Fair (\$125,000) and also the Indiana Teen Institute (\$100,000) was made by Dr. Champion, seconded by Dr. Torabi. Motion approved.

Dr. Monroe adjourned the meeting at 4:00pm.

The following Executive Board Members were present for all or part of the meeting:

Judith A. Monroe, M.D., Chairwoman (Ex-Officio)

Karla Sneegas, MPH Executive Director

Victoria Champion, Ph.D.

Tehiji Crenshaw

Richard Feldman, M.D.

Patricia Hart

Stephen Jay, M.D.

J. Michael Meyer

Mohammad Torabi, PhD

Nancy Turner

Larry Hopkins representing Steve Carter

Phyllis Lewis representing Suellen Reed, Ed.D.

The following Advisory Board members were present for all or part of the meeting:

Arden Christen, DDS

The following Executive and Advisory Board Members were not in attendance:

David Austin, D.D.S.

James Jones

Robert Keen, Ph.D

Pat Rios

Steve Simpson, M.D.

Alan Snell, M.D.

E. Mitchell Roob

Cecilia Williams (Advisory)

Kiki Luu (Advisory)

Diane Clements (Advisory)

Heather McCarthy (Advisory)

Bennett Desadier, MD (Advisory)

Steve Montgomery (Advisory)

Nadine McDowell (Advisory)

Robert Arnold (Advisory)

Kate Turner (Advisory)

Steve Guthrie (Advisory)

Agency Staff in attendance:

Anita Gaillard, Director of Community Programs

Miranda Spitznagle, Director of Program Evaluation

Celesta Bates, Chief Financial Officer

Kristen Kearns, Contract Administrator

Becky Haywood, Executive Administrative Assistant

Dan Morgan, Regional Program Director for Southeastern Indiana

Craig Wesley, Director of Minority Programs

Julia Eminger, Regional Program Director for Central Indiana

Karen O'Brien, Regional Program Director for Southwestern Indiana

Agency Staff not in attendance:

Jack Arnett, Regional Program Director for Northern Indiana

Others in Attendance:

Harry Davis, MZD

Margaret Davidson, MZD

Jill Richardson, MZD

Kim Buchanan, MZD

Carolyn S. Waller, Indiana State Department of Health

Dick Huber, MD, Citizen

Beth Dougherty, MZD

Erin Brown, SFI

Brenda Chamness, SFI

Susan Sheridan, Martin University

Bruce Bryant, Promotus Advertising

Karen Cunningham, Attorney General's Office